



MINUTES
PLANNING COMMISSION
Hybrid Meeting
Tuesday, June 14, 2022

PRESENT: Thomas Hoffman
Russell Williams, Vice Chair
Robb Pierson
Deborah Aronson
Hollie Holcombe, Chair

ABSENT: Jeff Dennerline
Bill Peterson

STAFF: Sarah Selden, Planning Manager
Patti Hutcheson, Office Assistant

1. CALL TO ORDER

Chair Holcombe called the meeting to order at 6:30 PM.

2. CITIZENS WISHING TO SPEAK ON NON-AGENDA ITEMS

None.

3. ADOPTION OF MINUTES - JUNE 8, 2021, and April 12, April 26, and May 10, 2022

Commissioner Hoffman moved to adopt the minutes as amended and Commissioner Williams seconded. The motion passed unanimously.

AYES: 5

NOES:

ABSTAINED:

4. WORK SESSION

a. Planning Commission Work Plan

PM Selden went over a list of projects either in process or identified as priority by prior Planning Commissions for the upcoming fiscal year. The list included committed projects, anticipated development review hearings, and prioritization of additional code amendment work to undertake as time allows. Planning Commission needs to report to City Council about Planning Commission accomplishments for 2021/2022 year and share what the Planning Commission will be working on for the 2022/2023 fiscal year.

1. Middle Housing Code Amendments. Staff thinks these are a top priority as they are required.
2. Consider adopting a procedure to allow code exceptions for certain development Standards. From 2001 Planning Commission, reviewed again in 2018/2019. Staff feels this is a lower priority as this doesn't come up as often.
3. Parking standards. From 2017-2019 Planning Commission. The recent Halsey Street zoning code amendments for town center commercial included parking standards updates and this has partially accomplished the parking standards code revision. Staff feels that this will need to be looked at in the next year or more due to new state rules that are coming online.
4. Tree removal. Was high on the list with prior commission. City does not regulate removal unless it is on a development application, or it is in a natural resource area.

Current code could use some strengthening. Staff has been looking into a Tree City USA designation benefits and requirements.

5. Uses. Recently added, not been considered by prior commissions. Code streamlining and modernization exercise. Possibly have a consultant assist.
6. Public Park or Public functions zone. Base zones with the overlay of park or public function overlay. This makes new development challenging for review. May be later in the fiscal year. May time with Metro and Blue Lake Park project.
7. Fairview Lake Riparian Buffer. This has come up many times over the years. Original requirements were updated in 2012 and the updates created some inconsistencies. Environmental consultant would be needed. Needs clarification.
8. Maintenance Amendments. House keeping in residential code. Overall modernization and improvement.

PM Selden shared a list of upcoming planning projects and timeframe for completion and asked for feedback and prioritization on the code amendment list.

Commissioner Peterson was not in attendance but did submit written comments.

Commissioner Pierson mentioned that the parking issues come to the top.

Commissioner Pierson questioned if there was any federal money for the Tree City USA

Chair Holcombe asked about partnering with other tree organizations and if the approved street tree list could be revised.

Commissioner Aronson suggested having neighborhood meetings to get resident buy in and to explain the state rules to the community.

Consensus for priorities:

- Middle Housing
- Fairview Lake Riparian Buffer
- Permitted uses
- Parking standards
- Code exceptions and variances
- Tree removal – would like to participate in Tree City USA
- Park Public Function zone
- Maintenance amendments

4. COMMISSION AND STAFF UPDATES

Commissioner Williams asked for any updates on the site at Sandy/223rd. PM Selden has a call in to the project superintendent for an update.

Commissioner Williams asked about when the Food Cart Pod will open. PM Selden stated they are currently having a soft open, and do not have a grand opening date set. There was discussion about having a booth at the opening completing a survey about what would you like your neighborhood to look like in order to get more neighborhood input.

PM Selden advised there was a survey link for METRO in the Fairview Point and advised all to complete the survey with the projects they prioritized.


5. TENTATIVE AGENDA


There will be no meeting on June 28, 2022. Next meeting will be July 12, 2022.

Commissioner Aronson will be out July 26, 2022.

6. ADJOURNMENT

Commissioner Williams made a motion to adjourn. Seconded by Commissioner Pierson.
Meeting adjourned by consensus.

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Patti Hutcheson
Office Assistant

DocuSigned by:

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Hollie Holcombe
Chair

12/7/2022
Date

A complete recording and/or video of these proceedings is available.
Contact the City of Fairview City Recorder Office, 1300 NE Village St., Fairview, OR 97024, (503) 674-6224.